



National Day Nurseries Association

★ Brighter thinking  
for early years

# Training & Development 2025

Supporting childcare practitioners to  
improve practice



[www.ndna.org.uk](http://www.ndna.org.uk)



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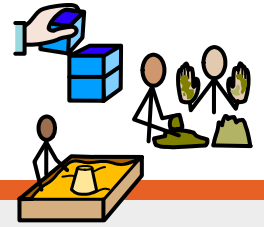
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# Symbol Support for Early Years

Encourage communication, independence and emotional understanding using symbolised resources



The image shows a woman holding a laptop that displays various Widgit resources. The resources include:

- Going outside sequence:** A sequence of icons for 'Put shoes on', 'Fasten shoes', 'Coat on', 'Hat on', 'Scarf on', and 'Gloves on', with 'Start' and 'End' markers.
- The Rainbow Fish:** A central image of a rainbow fish surrounded by icons for 'sea', 'rainbow', 'fish', 'beautiful', 'scales', 'happy', 'cave', 'sparkling', 'upset', 'wise', 'octopus', 'starfish', 'friends', and 'lonely'.
- Diwali resources:** A grid of icons for 'Diwali', 'festival', 'celebrate', 'Rama', 'Sita', 'Ravana', 'pray', 'sweets', and 'rangoli'.
- Motor skills resources:** A grid of icons for 'fine motor skills', 'dough disco', and 'water tray'.
- Emotional resources:** A grid of icons for 'mop', 'lit', and 'hen'.

Further information: [www.widgit.com/products](http://www.widgit.com/products)

Alternatively our team are happy to help.  
Contact us on 01926 333680 or email [info@widgit.com](mailto:info@widgit.com)





# High quality, flexible and affordable training for the early years

**National Day Nurseries Association (NDNA) is the membership association for day nurseries.**

We are here to give you the reassuring, expert advice and time-saving resources that allow you to focus on what you do best, educating children in early years.

Our campaigning gives you a stronger voice and influence on issues critical to your business.

Our range of resources and services will help you to improve practice.

To find out more about NDNA membership and to join, please visit [www.ndna.org.uk/Join-Us](http://www.ndna.org.uk/Join-Us) or call the membership team on **01484 407070**.

NDNA is a leading national provider of training courses, publications and specialist services that will increase practitioners' knowledge in vital areas of childcare: such as safeguarding, working with babies, or maths and literacy.

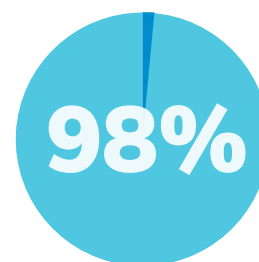
You will see in this brochure a range of training delivery methods, designed to meet your needs and budget. This includes face-to-face training in your setting, live virtual classroom delivery, as well as online courses that can be completed in your own time.

The brochure includes other specialist products, designed to help improve practice: from accreditation schemes in quality improvement and first aid, to helping with inspections and long-term programmes to support maths and children with additional needs.

***“My team found the training very useful and fed back to our managers with suggestions and ideas for the future. We have already discussed and agreed a new mission which feels relevant to their practice. The trainer was professional, personable and given that she worked in a setting, made her more approachable and experienced when delivering examples. My staff feel reassured in their knowledge of management as the course embedded and expanded knowledge they had and this didn't just come as a top down approach.”***

*Donna Thresher, The Hullbridge Preschool*

We train over 36,000  
childcare practitioners a year



of our learners rate our  
training as good or excellent

For more information visit [www.ndna.org.uk/Training](http://www.ndna.org.uk/Training) or call **01484 407070** to book

# Face-to-face training



Our face-to-face training is suitable for early years practitioners, from entry level to leaders and managers. We can deliver training at your nursery or you can attend one of our open courses.

The training will be delivered by one of NDNA's Associates, recruited for their expertise in the early years sector with many being former nursery owners, managers and inspectors.

Our associates can be available in the evenings or at weekends for inset day training.

See the list of courses over the page with information on half day or full day options, where applicable. Each course has a full description on our website. Visit [www.ndna.org.uk/F2F](http://www.ndna.org.uk/F2F) or call **01484 407070** to book.

Prices correct at the time of printing.

## In-house training

Let NDNA come to you!

Contact us on **01484 407070** to find out more about training your team at your nursery.

The prices below include places for up to 16 delegates on a weekday. If you require more places or a quote for weekend delivery prices, please contact us.

### Prices (member/non-member)

Half day (3 hrs) - from £595/£767

Full day (6 hrs) - from £825/£1,060





## Brilliant Babies – Working With Birth to Two-Year-Olds

Provide the highest quality care to babies and toddlers.

- **Duration:** Full day
- **Who should attend:** Practitioners new to working with babies or those wishing to refresh their practice
- **Level:** Introductory.

### What will I learn?

This course will show practitioners how they help babies make sense of the world around them. Your role is vital in supporting healthy brain development as you form secure attachments and provide stimulating environments.

### Key topics:

- The wonder of babies
- Your role in babies' brain development
- The importance of attachment and "attunement"
- Communication and Language with babies
- An enabling environment for babies, now including outdoors
- Treasure baskets and heuristic play.

*"I really enjoyed doing this course. It was very informative and well delivered. All the information was put into context so it was very relatable. I feel very motivated now and keen to put what I've learned in place. The trainer, Lorraine, very interesting to talk to and engaging."*

Musselburgh Private Nursery



# Face-to-face training courses

The courses below are available for all nations unless stated otherwise. The length of the course will be shown as HD or FD, representing half day or full day. For the full aims and objectives of each course, please see the face-to-face training page on our website [www.ndna.org.uk/F2F](http://www.ndna.org.uk/F2F)

## Practitioner courses

### Autism Awareness in Early Years (HD)

Develop your knowledge and awareness of Autism Spectrum Disorder (ASD) to improve the experiences of children in your setting.

### Brilliant Babies - Working with Birth to Two-Year-Olds (FD)

Every interaction counts – provide the highest quality care to babies and toddlers.

### Communication & Interaction - Strategies for Children with SEND/ASN/ALN (FD)

Learn communication strategies for children with SEND/ALN/ASN.

### Developing Quality Outdoor Provision (FD)

Provide quality outdoor experiences for children.

### Developing Resilient Children (HD)

Increase practitioner confidence in supporting children's mental and emotional well-being.

### Observation, Assessment and Planning (FD)

Improve outcomes for children by making this professional skill central to your practice.

### Outdoor & Risky Play (HD)

Be confident your outdoor environment supports risky play.

### Positive Attachment (HD)

Strategies to support children to develop positive attachments.

### Positive Behaviour in Early Years (FD)

Strategies to support and encourage positive behaviour in young children.

### Self-regulation - Supporting Well-being (HD)

Strategies for helping children to regulate their own emotions and behaviour.

### Terrific Two-Year-Olds (FD)

A full day in-house training course for practitioners responsible for the care, education and development of two-year-olds.

## Manager/Leader courses



### Baby Room Leader (FD)

Lead your team to high quality practice for babies and toddlers.

### Effective Team Leadership (FD)

For newly appointed team leaders or deputy managers about to be promoted, learn the fundamentals of people management.

### Leadership and Management Training (FD)

We will equip you with the leadership and management skills needed to raise your setting's practice to outstanding levels.

### Supporting Staff Well-being and Resilience in Early Years (FD)

Strategies for nursery managers to improve the emotional intelligence and well-being of your team.

***“Staff were very satisfied with the training day and they came away buzzing with enthusiasm. Staff are able to demonstrate the importance of the Three I’s within their planning and observations. Staff confidence has improved, particularly our new staff. We found the trainer very knowledgeable and enjoyed the training delivery and group work.”***

*Nursery Management, Westfield Nursery*

See our face-to-face training page on our website: [www.ndna.org.uk/F2F](http://www.ndna.org.uk/F2F)



## Courses specific to settings in England

### Advanced Safeguarding Training for Nursery Designated Safeguarding Leads (DSLs) (FD + online)

This two-part training course will give you the skills to be a DSL in a nursery or early years setting and the ability to deliver safeguarding training to your team.

### Basic Child Protection and Safeguarding Training for Early Years (HD or FD)

Early years providers must train all staff in understanding safeguarding policy and procedures and ensure staff have up-to-date knowledge of safeguarding issues.

### Characteristics of Effective Teaching and Learning (FD)

Vital for lifelong learning – Embed the Characteristics of Effective Teaching and Learning in your setting.

### Developing Confidence with Your Ofsted Inspection (FD)

Approach your inspection with confidence.

### Developing Outstanding Practice (FD)

Raise your quality to outstanding – learn what steps you and your team need to take.

### Expressive Arts and Design (HD)

Develop children's artistic and cultural awareness to support their imagination and creativity.

### EYFS Mathematics (HD)

Learn how to deliver a fun and playful EYFS educational programme for mathematics.

### Induction, Supervision and Appraisal (HD)

A full induction for new staff and consistent supervisions are key components to improving staff performance and retention.

### Introduction to the Early Years Foundation Stage (EYFS) (HD)

Understand the EYFS and what this means for your practice. This course includes the most recent updates.

### Quality Teaching in the Early Years (FD)

Become an effective teacher to help children reach their full potential.

### Supporting Children with SEND (FD)

Improve early education experiences and outcomes for children with SEND.

### The Role of the SENCO (FD)

This advanced level course outlines the key knowledge you need to carry out this role.

## Courses specific to settings in Wales



### Introduction to Recruitment and Selection (HD)

Safer practice in recruitment means thinking about the welfare of the children at every stage.

### Motivation and Employee Engagement (HD)

Improve staff performance and morale through motivation and employee engagement.

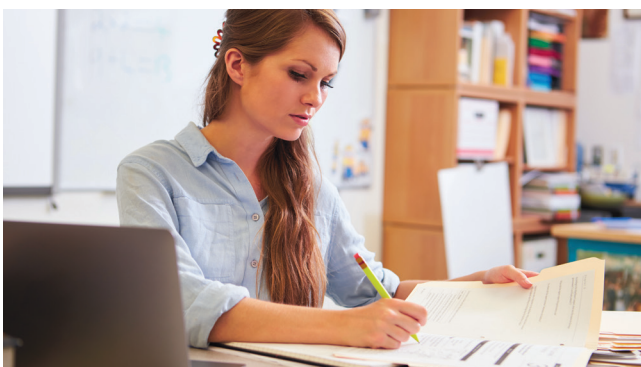
### Running a Successful Nursery Business (HD)

This course will help you gain greater knowledge, skills and awareness around the principles of running a viable and sustainable nursery business.

### Traumatic Situations (HD)

Consider the implications for behaviour and the effects of traumatic situations on children, families and practitioners.

## Courses specific to settings in Scotland



### Curriculum for Excellence (HD)

Discover best practice for implementing the Curriculum for Excellence.

### How Good is our Early Learning and Childcare? (HD)

Improve your self-evaluation through your understanding of the 'How Good is Our Early Learning and Childcare' document.

### Listen to Me: Gathering Children's Views on Children's Rights (HD)

Understand how to use your observational skills to show that children in your nursery understand and exercise their rights – including non-verbal children and babies.

See our face-to-face training page on our website: [www.ndna.org.uk/F2F](http://www.ndna.org.uk/F2F)

# Live Virtual Classroom courses



Our Live Virtual Classroom (LVC) courses offer an immersive, interactive experience with a live trainer, without the need to travel. Participants can ask questions of the trainer and take part in group activities during the training.

We offer a regular calendar of courses to choose from. Courses are delivered through 90 minute live sessions with gap tasks between each session. For example, a four-module course is delivered across four 90 minutes sessions, spread over seven to ten days.

The courses have been written so that they are applicable to settings in England, Scotland and Wales, unless stated otherwise.

Prices correct at the time of printing.

## Practitioner courses

### Autism Awareness in Early Years - two modules

Develop your knowledge and awareness of Autism Spectrum Disorder (ASD) to improve the experiences of children in your setting.

### Brilliant Babies - four modules

Practitioners will learn how they can help babies make sense of the world around them through the highest quality care.

### Building Your Nursery Curriculum - England - one module

Strategies for developing a strong nursery curriculum.

### Effective Team Leadership - four modules

Become an effective team leader in your setting.

### Developing Outstanding Practice - England - four modules

Learn how to deliver outstanding practice across your provision.

### Introduction to the Early Years Foundation Stage (EYFS) - two modules

Understand the EYFS and what this means for your practice. This course includes the most recent updates.

### Positive Behaviour in Early Years - four modules

Learn a range of strategies to support positive behaviour in early years settings.

### Power of Play with Babies - one module

Learn how to facilitate both child and adult-led play opportunities for babies.

### Quality Interactions with Babies - one module

Find best practice ideas and tools to provide high-quality interaction for babies in your care.

### Self Regulation and Well-being - two modules

Strategies for helping children to regulate their own emotions and behaviour.

### Supporting Children with SEND - England - four modules

Improve early education experiences and outcomes for children with SEND.

See our training calendar here:  
[www.ndna.org.uk/Calendar](http://www.ndna.org.uk/Calendar)



## Training calendar January-March 2025

\*Brighter thinking for early years

Four modules, starting on this date (£85 or £136.50 for the Advanced Safeguarding course)

Two modules, starting on this date (£55)

One module, starting on this date (£28)

January 2025					February 2025					March 2025				
Mon	Tues	Weds	Thurs	Fri	Mon	Tues	Weds	Thurs	Fri	Mon	Tues	Weds	Thurs	Fri
		1	2	3	3 The Role of the EYFSA & EYFSA Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	4 The Role of the EYFSA & EYFSA Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	5 The Role of the EYFSA & EYFSA Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	6	7	3	4 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	5	6	7
6	7	8	9	10	10	11	12	13	14	10 Positive Behaviour in Early Years Brilliant Babies Effective Team Leadership Advanced Safeguarding	11 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	12 Building Your Nursery Curriculum Effective Team Leadership	13	14
13	14	15	16	17	17	18	19	20	21	17	18 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years	19	20	21
20	21 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	22 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	23	24	24 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	25	26 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	27	28	24 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	25 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	26	27 Brilliant Babies Effective Team Leadership Positive Behaviour in Early Years Advanced Safeguarding	28
27	28	29 Power of Play with Babies	30	31						31				

For more information on Live Virtual Classroom (LVC) training and to book, email [training@ndna.org.uk](mailto:training@ndna.org.uk) or call 01484 407070

Find out more about LVCs on our website at [www.ndna.org.uk/LVCs](http://www.ndna.org.uk/LVCs)



## Manager/Leader courses



**Advanced Safeguarding for DSLs - England - four modules**  
Become a designated safeguarding lead and gain the skills to deliver safeguarding training to your team.

### **Baby Room Leader - four modules**

This will help nursery baby room leaders to drive high-quality practice within under twos provision at your setting.

### **Developing Confidence with Your Ofsted Inspection – England – four modules**

Approach your inspection with confidence.

### **Leadership and Management - four modules**

Learn the leadership and management skills needed to raise your setting's practice to outstanding levels with this series of webinars.

### **Supporting Staff Well-being and Emotional Resilience - four modules**

Nursery managers will get strategies to improve the emotional intelligence and well-being of their team.

### **The Role of the SENCO - England - four modules**

This advanced level course will give you the knowledge you need to meet the statutory requirements of the SEND Code of Practice.

### **Toddler Room Leader - four modules**

Lead your team to deliver high quality practice for toddlers.

***“The Advanced Safeguarding for DSLs course offers a great balance of input and activity and covers all the relevant points.”***

*Kirklees Safeguarding Board*

## Price list (member/non-member)

- Advanced Safeguarding - £143.50/£192
- Four modules - £89.50/£121
- Two modules - £58/£78
- One module - £29.50/£40

See our Live Virtual Classroom page on the website for course dates: [www.ndna.org.uk/LVCs](http://www.ndna.org.uk/LVCs)



See our live virtual classroom and webinars page on the website for course dates:  
[www.ndna.org.uk/LVCs](http://www.ndna.org.uk/LVCs) or call 01484 407070 to book your place

## Advanced Safeguarding - England

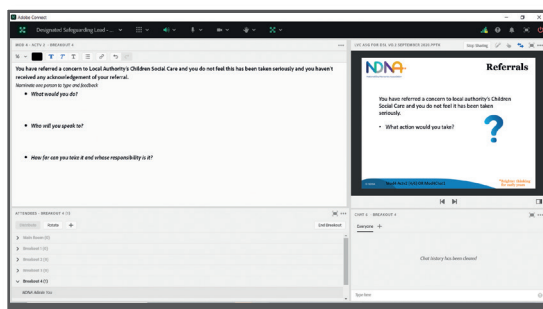
Gain the skills and ability to be a designated safeguarding lead and deliver safeguarding training to your team.

### Course details

This Live Virtual Classroom training consists of four 90 minute modules that will be delivered one module at a time. The course will be completed over a period of two weeks with a gap task between each module.

The online Train the Trainer course is completed following the completion of the four LVC modules.

- **Duration:** Four x 90 minute modules and online training course
- **Who should attend:** Nursery professionals acting as the DSLs. Learners must complete a basic safeguarding course, such as NDNA's Safeguarding and Child Protection - An Introduction training, beforehand (see page 14).



### Sharing ideas:

Learners can be separated into online "breakout rooms" to complete group activities and then feedback via the chat function.

The LVC courses maintain the benefit of group learning that you can get from face-to-face courses by facilitating discussions and the sharing of ideas with fellow delegates.

### What you learn in part one of the course (abridged)

- The roles and responsibilities of the designated safeguarding lead
- Dealing with allegations against staff
- Strategies to support online safety for children, parents and staff
- Evaluate own practice in regard to safeguarding practices with a safeguarding audit.

### What you learn in part two of the course:

This course provides you with the practical skills and knowledge to train your team with the Basic Child Protection course (available once you have completed Train the Trainer course). Topics include:

- How to train a staff team
- The teaching and learning cycle
- Identifying barriers to learning and;
- How to download the training resources for your team.





# Online training



Train at a time and place to suit you

## Special offer bundles

Make huge savings on online training with our online course bundles.

The member exclusive core training bundles include 20 essential and mandatory training course titles heavily discounted for NDNA members. Our range of courses includes safeguarding and child protection, food hygiene and working with babies. With no expiry date on your purchase, NDNA's online bundles are ideal for making long term savings on your training budget.

You will receive one enrolment key that identifies learners as working for your nursery. We will provide you with a report detailing staff progress and achievement.

For more details please go to the website:

[www.ndna.org.uk/OnlineTraining](http://www.ndna.org.uk/OnlineTraining)



National Day Nurseries Association

### 50 short courses for £131.50



### 25 courses for £315



### 50 courses for £525



### 50 Short Online Courses Bundle: £131.50

Access any of our bite-size short course range at a hugely reduced price, saving members £168 and non-members £291.50. Separate course bundles are available for each nation.

### 100 courses for £790



### 250 courses for £1,575



### 500 courses for £2,625



***“NDNA’s Development Zone has been great for staff to complete online training covering various topics. Staff can have their own account, giving them access to all courses to support their professional development.”***

*Rachael Gurney, Head of Operations, Rainbow Day Nursery & Pre-School*

## Bite-size short courses, only £5.99 for members

### Biting: Responding Sensitive

Learn how to address biting incidents appropriately and how to prevent such incidents in the future.

### How Good is our Early Learning and Childcare? - Scotland

Improve your self-evaluation through your understanding of the 'How Good is Our Early Learning and Childcare' document.

### Intent, Implementation and Impact - England

Learn how to assess your practice against the terms in the Ofsted judgement area, 'Quality of Education.'

### Motivating Boys: A Quick Guide

Understand how to plan your environment to ensure it excites and motivates both genders.

### Observation Assessment and Planning - Wales

Understand the observation, assessment and planning process.

### Prevent Duty and Fundamental British Values - England

Understand your requirements under the Prevent Duty and promote fundamental British values appropriately.

### Realising the Ambition – Being Me - Scotland

Develop an overall understanding of the practice guidance "Realising the Ambition: Being Me."

### Risky Play - Wales

Understand the benefits of risky play to the life long learning and development of children.

### SEND: Courageous Conversations

Tips and advice on how to conduct conversations on sensitive issues.

### SEND: Education, Health and Care Plans

Increase your knowledge of the education health and care needs, assessments and planning processes.



### SEND: Working with Parents

Build positive and trusting relationships with parents of children with SEND.

### The UN Convention on the Rights of the Child

Learn how to embed children's rights into everyday practice.

### Transitions: Supporting Children Through Change

Help children become resilient by supporting them through key transitional periods.



## Core and mandatory training courses - from £9.99 for members

### Level 2 Food Safety & Hygiene

Meet the legal and curriculum requirements for preparing, handling, cooking and serving food in the nursery.

### Level 2 Health & Safety

Meet the requirements of UK health and safety law with this course that covers all aspects within a nursery.

- 1 course - £9.99 each
- 10 courses - £8.50 each
- 25 courses - £7 each
- 50 courses - £6 each

### Basic Child Protection - Scotland

Understand how to keep children safe with this Introduction to Child Protection (Scotland) course. This online course will give you extra reassurance and confidence in your practice to recognise signs of harm and protect children.

### Safeguarding and Child Protection - An Introduction (Accredited by Qualifi) - England

Understand safeguarding policy and procedures and gain up-to-date knowledge of safeguarding issues.

### Safeguarding Children in Wales - Wales

This course has been designed to help you develop a greater understanding of safeguarding legislation and procedures in Wales, in line with Group B requirements of the NMS.

Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/OnlineTraining](http://www.ndna.org.uk/OnlineTraining)



## Core childcare practice courses - £17.99 for members



### Baby Room Leader

Lead your team to high quality practice for under two's.

### Exemplary Practice with Babies

Learn advanced strategies for working with babies.

### Exemplary Practice with Three to Five-Year-Olds

Discover advanced strategies for pre-school room practitioners.

### Exemplary Practice with Two-Year-Olds

Learn advanced strategies for working with two-year-olds.

### EYFS: Supporting Birth to Two-Year-Olds - England

Increase your knowledge of how to effectively support birth to two-year-olds in their learning and development.

### EYFS - Supporting Three to Five-Year-Olds in the EYFS - England

Learn the standards providers must meet to ensure children learn, develop, stay safe and keep healthy.

### EYFS : Supporting Two-Year-Olds in the EYFS - England

Provide the highest quality of care to two-year-olds in line with the EYFS.

### Promoting Positive Behaviour

Techniques to promote positive behaviour and address challenging behaviour.

### Safer Recruitment, Selection and Induction

Safely recruit and retain the best performing staff.

### SEND - Supporting Children with SEND

This course gives practitioners a clear and basic understanding of how to identify a child with SEND.

### Summative Assessment

Develop your confidence in tracking children's progress in your setting.

### Toddler Room Leader

Provide the highest quality of care for toddlers.



## Childcare practice courses - £17.99 for members

### Child Development 1: Speech and Language Skills\*

How to spot difficulties and what you can do to help.

### Child Development 2: Sensory Skills\*

Reduce incidents of adverse behaviour by enhancing sensory processing skills.

### Child Development 3: Motor Skills\*

Support children who are showing signs of difficulty with physical development.

### Child Development 4: Visual Perceptual Skills\*

Identifies difficulties and warning signs and promotes strategies to help children with visual perception skills.

\*These courses are excluded from our main bundle offers.

## Induction Pack (England) - £52.50 for members

### Induction Pack for new nursery starters

An induction pack for new starters that contains five e-learning courses:

1. Introduction to the Early Years Foundation Stage (EYFS)
2. Safeguarding and Child Protection
3. Level 2 Food Safety & Hygiene
4. Level 2 Health and Safety
5. Prevent Duty and Fundamental British Values.

Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/OnlineTraining](http://www.ndna.org.uk/OnlineTraining)

# *\*NEW\** free 200 online CPD training course bundle for NDNA members

NDNA is delighted to support members in these times of rising costs and insufficient government funding by massively reducing the price to upskill your nursery staff team.

This 200 free course CPD bundle contains 38 course topics designed to help improve practitioner skills in their day-to-day work with children.

**These free courses will help your staff to better support children in:**



*Plus, you have free access to more topics covering child development, the EYFS (Scottish and Welsh equivalent) and leadership and management.*



# Free online courses for members



## **Characteristics of Effective Teaching and Learning - England only**

Vital for lifelong learning – Embed the Characteristics of Effective Teaching and Learning in your setting.

## **Child Development: Birth to 5 Years**

Support children to achieve their developmental milestones.

## **Continuous Provision**

Further support children's learning by enhancing continuous provision areas at your setting.

## **Creative Storytelling in the Early Years**

Support children's early literacy by developing your storytelling skills.

## **Curriculum for Excellence - Scotland**

Learn how to best implement the Curriculum for Excellence at your childcare setting.

## **Effective Financial Planning and Management**

An introduction to financial planning and management for nursery owners and managers.

## **Effective Leadership and Management**

This free course will provide an overview of, and insight into, some key aspects of leadership and management in a nursery setting.

## **Effective Marketing and Promotion**

Learn the most effective marketing methods that will help your nursery stand out in your local community.

## **Embedding Anti-racist Practice in Wales - Wales**

Supports childcare practitioners in highlighting the importance of identifying and addressing issues of racism and embedding an anti-racist approach within the childcare setting.

## **EYFS: Progress Checks at Age Two - England**

Learn how to carry out EYFS progress checks for two-year-olds.

## **Home Learning Environment**

Learn how to support parents, helping them to create a positive home learning environment.

## **Introduction to the EYFS - England**

Learn the basics of the EYFS and begin your career in childcare.

## **Introduction to Supporting Children with SEND - England**

An introduction to business planning processes for nursery owners and managers.

## **Let's Look at Evaluative Practice and Impact Measurement**

Reduce achievement gaps and improve quality by evaluating your practice.

## **Let's Look at Maths: Number**

Help children learn their numbers from the very start.

## **Let's Look at Maths: Shape, Space and Measure**

This course will give you the skills to help young children's mathematical development, focussing on shape, space and measure.

## **Let's Look at Phonics**

A short introductory course that will give practitioners a basic understanding of phonics.

## **Let's Look at Schemas**

Understanding children's schematic behaviour is essential to supporting learning and development.



Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/OnlineTraining](http://www.ndna.org.uk/OnlineTraining)



### Let's Look at Writing

Key skills and techniques to help children learn to write.

### Little Scientists Leading the Way

Inspire children to learn about the world through scientific experimentation.

### Managing Performance Through Effective Appraisal

A course for those responsible for conducting appraisals

### Managing Time Effectively

Improve business performance with better time management.

### Maths: Making Maths Matter

Understand the basics and importance of maths in the early years.

### Maths: Mini Maths Explorers - Outdoors Challenge

Mud, the park, or the woods - outdoor activities that help children learn maths.

### Nurturing Well-being and Resilience for All Staff

Improve staff performance through strategies to support emotional intelligence and resilience.

### Online Safety in Early Years

Learn a range of strategies and ideas to support online safety for children, staff and parents.

### Outstanding Practice

Find out how to take your practice to outstanding levels of quality.

### Pedagogy: An Introduction

Find out how different pedagogical approaches can help children achieve deeper learning.

### Physical Activity in Early Years

Understand the importance of physical activity in early years for children's healthy development.

### Quality of Education - England

Learn how to meet the requirements of the 'Quality of Education' Ofsted inspection judgement area.

### Quality Teaching in Early Years - England

Become an effective teacher to help the children at your setting reach their full potential.

### Reflective Practice in Wales

Understand reflective processes and the benefits of reflective practice.

### SEND Awareness

Improve the outcomes and experiences of children with SEND.

### Strategic and Business Planning

An introduction to business planning processes for nursery owners and managers.

### Supporting Well-being in the Early Years Workforce

Assess your own personal well-being and take appropriate steps to improve it.

### Terrific Two-Year-Olds

Provide high-quality practice for two-year-olds in your nursery.

### Theories and Approaches in the Early Years

Learn about the theories and approaches to early years that practitioners use to support child development.

### Vocabulary and Early Language Skills

Learn how to support children's vocabulary and early language skills.



Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/OnlineTraining](http://www.ndna.org.uk/OnlineTraining)



# Publications



NDNA offers a range of publications as essential guides on topics from recruitment and selection to working with children under three.

Many of our publications come with time-saving templates for you to use in your setting, including job descriptions, appraisal forms or continuous provision planning documents.

See the website for full details on each publication, including contents page and sample chapters:  
[www.ndna.org.uk/Pubs](http://www.ndna.org.uk/Pubs)

## FEATURED PUBLICATION

### Your Essential Guide to Working with Children Under Three

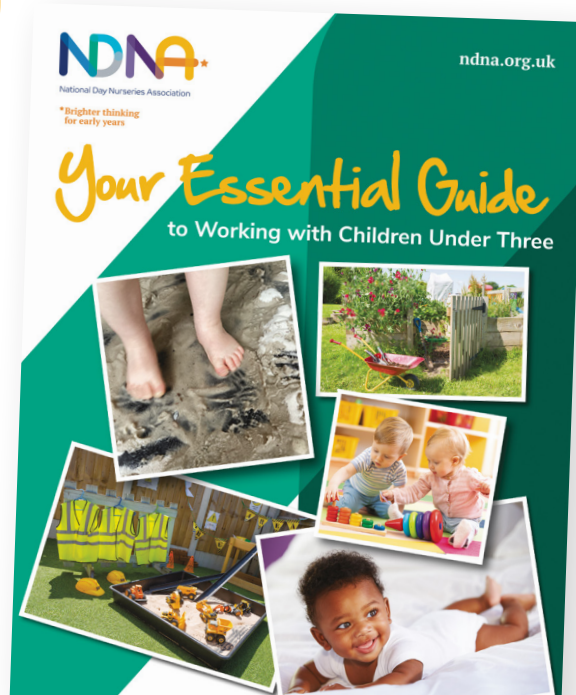
Provide the best possible care to children under three

#### What will I learn?

This publication will examine the miracle of growth and development, unveil the power of play and outline effective pedagogy. The publication offers examples of best practice, gives you fascinating facts to ponder, reiterates the importance of attachment and takes a deep dive into a child's journey through his/her formative years of life.

Infused with informative text and captivating illustrations, this book is a treasure trove of insights, research and practical strategies to equip you with the tools required to provide the best possible care and support for the youngest members of our society.

Whether you are new to working in the early years or are a seasoned practitioner, as professionals you play a vital role in shaping the foundation of a child's life. We hope that 'Your Essential Guide to Working with Children Under Three' will serve to inspire, educate and empower you to support the children in your setting and make every day an opportunity for learning and discovery.



#### Key topics and chapters

- Understanding brain development
- Positive attachment and co regulation
- The importance of play
- How children under three learn
- Emotional & social development
- Plus many more exciting chapters!



Buy your  
copy here:

[ndna.org.uk/UnderThree](http://ndna.org.uk/UnderThree)

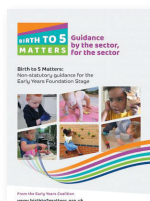




## Accident Forms

A5 publication £11.70 M £14.04 NM

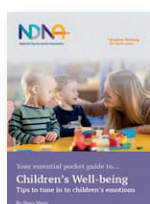
Keep an accurate record of accidents in your nursery with these accident forms, including carbon copies. A bilingual version of this publication is available for Wales members.



## Birth to 5 Matters

A4 publication £9.75 M & NM

Guidance to support the introduction of the Revised Early Years Foundation Stage in England.



## Children's Well-being

A5 publication £14.75 M £18.50 NM

Get tips to tune into children's emotions and increase levels of well-being.



## Citation Safety Poster Pack of Three

£17.10 M £24.30 NM / Individual £12.60 M £15.06 NM

Ensure the safety of the children and staff within your setting with Citation's A3 professionally laminated health and safety posters pack, including: Fire Safety, Control of Substances Hazardous to Health (COSHH) and Manual Handling.



## Early Years Foundation Stage - Statutory Framework

A5 publication £5.75 M & NM

New Revised Statutory Framework for the Early Years Foundation Stage (EYFS), professionally printed and bound.



## Effective Inductions

A4 publication £22.75 M £28.50 NM

Effective inductions result in improved staff competency, better staff retention and continuity of care for children in your setting.



## EYFS - Development Matters 2020

A5 publication £6.85 M & NM

Early Years Foundation Stage - Development Matters September 2020.



## EYFS Pack

£21.99 M & NM

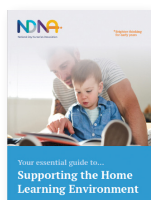
Get all four EYFS books in this pack for a discounted price.



## EYFS - Progress Check at Age Two

A5 publication £5.50 M & NM

This non-statutory guidance is for early years practitioners working with children aged between two and three.



## Home Learning

A5 publication £13.75 M & £16.99 NM

This guide provides strategies to support your children and parents with their home learning environment.



## Leadership and Management Pack

£76 M £136.50 NM

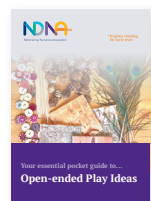
Four essential guides for leaders and managers at a discounted price.



## Nature Play - Inspiring Outdoor Approaches

A5 publication £13.75 M £16.99 NM

Help all children experience nature and benefit from the outdoors with our 'Nature Play - Inspiring Outdoor Approaches' publication.



## Open-Ended Parts Play

A5 publication £15.75 M £19.95 NM

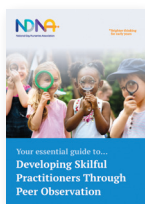
Ideas for using loose parts across all areas of the curriculum.

### KEY:

M = member price and NM = non-member price

See the website for full details on each publication, including contents page and sample chapters. [www.ndna.org.uk/Pubs](http://www.ndna.org.uk/Pubs)

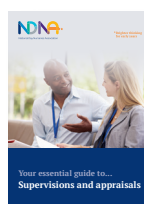




### Peer Observation – Developing Skilful Practitioners

A4 publication £23 M £28.50 NM

Effective peer observations lead to high quality interactions and improved staff performance.



### Supervisions and Appraisals

A4 publication £20.50 M £26.25 NM

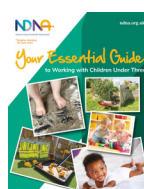
Improve staff performance through effective supervision and appraisal.



### Planning in the Here and Now

A5 publication £11.50 M £14.75 NM

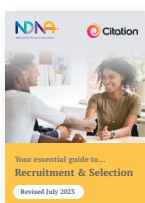
Give your nursery children new, individual learning experiences through spontaneous planning with this 'Planning in the Here and Now' publication.



### Your Essential Guide to Working with Children Under Three

A4 publication £22 M £27.25 NM

Provide the best possible care to children under three.



### Recruitment and Selection

A4 publication £35 M £102.50 NM

The advice in this book will help you recruit high quality and committed staff.



**COMING SOON** - New titles are added throughout the year.  
Please check our website for latest products. [www.ndna.org.uk/Pubs](http://www.ndna.org.uk/Pubs)

# Become a PANCo Pioneer



NDNA's PANCo qualification gives early years educators the robust knowledge base, practical skills and confidence they need to lead and support change.

Only 20% of five-year-olds are meeting the 180 minutes of physical activity guidelines and just one in five children eat five portions of fruit and vegetables a day. At NDNA, we know it's more important than ever to ensure children are active and have good nutrition, both at home and in nursery. Our PANCO training equips a dedicated practitioner with the tools, knowledge and skills needed to support children to thrive through healthy eating and physical activity.

## What is involved?

- An internationally recognised qualification that gives you full Physical Activity and Nutrition Coordinator (PANCo) status
- Flexible, step-by-step online learning with tutor support
- A bespoke Start Life Well Assessment tool that enables you to benchmark your setting against best practice in healthy eating and physical activity and make positive steps towards change.

The PANCo qualification is ideal for early years practitioners with an enthusiasm and interest in the health and well-being of children and families, as well as passion for leading positive change within their workplace.

## Qualified PANCos will learn how to:

- Develop their skills and confidence to become an agent of change
- Assess, monitor and measure the health and well-being needs of their own setting using current research, PANCo standards (Start Life Well) and national guidelines that supports the well-being of children, families and staff
- Support parents and families with healthy eating and physical activity at home
- Embed physical literacy throughout your setting
- Help your setting to meet and exceed Ofsted's expectations around the health and well-being of children, families and your team
- Build a reputation as a setting that cares about the health and well-being of its children, families and workforce.

## Get up to speed with PANCo

NDNA offers a free 'Get up to speed with PANCo' course which assists settings in identifying whether the NCFE CACHE Level 4 training and qualification suits them.

Within 20 minutes, early years professionals in a setting can undertake the 'Get up to Speed with PANCo' course.



## Improving the well-being of children, families and staff

Start Life Well is a complete online well-being framework that ensures that the whole setting reinforces the value of physical activity, healthy eating and emotional well-being in everything that they do.

NDNA PANCo Pioneers automatically complete Start Life Well as part of the online PANCo training programme, giving their setting Start Life Well Gold Award.

Settings can purchase Start Life Well as a stand-alone assessment, giving them a clearer vision of whether or not they are ready to identify a professional to undertake the PANCo qualification or alternatively, in order to renew their Start Life Well status.

## -Start Life Well



PANCo - £210 for members

Start Life Well - £72.50 for members

Find out more: [www.ndna.org.uk/PANCo](http://www.ndna.org.uk/PANCo)



# Review of Quality Practice

## What is included:

NDNA offers an independent review of quality practice to help settings ensure the highest quality of practice across their provision. Each visit is carried out by an independent advisor who will spend time in your provision looking at all aspects of your practice.

Review visits include:

- A pre-visit telephone discussion to plan the review visit activities
- A learning walk
- Observations of practice and discussions with staff members
- Conversations with staff with key lead roles, such as SENCO, child protection lead person
- Interview with parents and carers
- Interview with the manager
- Ideas and strategies to develop practice, shared on the day
- End of visit feedback on the setting's strengths and areas to develop
- A written report with detailed feedback from the visit.

We can also provide bespoke visits for providers who may have experienced negative feedback from a regulatory body visit, or those that want to focus on a specific area of their practice.

Bespoke visits may focus on:

- One specific area of practice such as the baby room or outdoor environment
- Support with planning and creating an action plan to meet any regulatory recommendations or actions
- Advice on practice or statutory requirements
- A review of your evaluation procedures to advise how they can be strengthened following your inspection outcomes
- Communicating and engagement with parents
- Business consultancy.



## The benefits of a review of quality practice visit include:

- An opportunity for all staff to experience an independent external evaluation of practice across your provision
- Evidences the impact of your approach to reflective evaluation and continuous improvement
- Empowers practitioners to review and develop their own practice
- Demonstrates to parents and professionals the setting's commitment to developing high quality practice for all children
- Provides a comprehensive review of practice, giving practical ideas and strategies to further develop quality, tailored to your settings individual needs.

## Prices for review of quality practice visits are:

### Full day visits for nurseries

Members - £1,110

Non-members - £1,398

Find out more on the NDNA website at [www.ndna.org.uk/ROQP](http://www.ndna.org.uk/ROQP)

*“Our ‘mock Ofsted’ inspection was a brilliant opportunity for the team to work together towards a deadline. Our inspector had a huge amount of experience, an up-to-date insight into the inspection framework and early years pedagogy. We were able to have a constructive, professional discussion about our setting and come up with our own action plan to prepare for the big day.”*

*Sarah Bromley, Castle Nursery Kenilworth*

# Millie's Mark



## The 'gold standard' accreditation for paediatric first aid in early years

### Now available in all nations!

Millie's Mark goes beyond legal requirements, requiring 100% of staff working directly with children to be qualified in paediatric first aid. It goes much further than this however, as childcare settings must demonstrate that the learning is kept alive and in the forefront of practitioners' minds, so they are confident, ready and capable should an emergency occur. Achieving Millie's Mark provides reassurance for parents that all childcare practitioners know what to do in a paediatric first aid situation, and acknowledges that children's safety is at the heart of your practice.

### Eligibility criteria

To apply for Millie's Mark, you must:

- Have 100% of staff working directly with children holding a paediatric first aid certificate (Millie's Mark does not have a preferred supplier for paediatric first aid training)
- Agree to let a Millie's Mark assessor visit with one day's notice
- Declare any serious incidents, accidents or deaths in the nursery and provide information about measures taken.

Nurseries, childminders, pre-schools and nursery schools can all apply for Millie's Mark accreditation.

### Accreditation process

The process takes from three to six months and accreditation lasts for three years. You must complete a training matrix, audit of practice and risk assessment and upload a floor plan and copies of all paediatric first aid certificates to the online portfolio. There is also a staff confidence audit to identify any areas where staff are less confident.

A mentor gives support throughout the process. Your evidence is fully assessed online with a sample of settings subject to a spot check nursery assessment visit. The final stage is the Millie's Mark panel who decide, based on the evidence, to award or refer. Settings awarded Millie's Mark will receive a certificate and be promoted on the website.

**£315 for childminders and providers with 1-14 staff members**

**£384 for providers with 15-29 staff members**

**£456 for providers with over 30 staff members**

*"We operate a large childcare facility, employing over 40 staff members and accommodating up to 140 children. Pursuing Millie's Mark was important to us because we prioritise children's safety above all else. Ensuring that our entire staff team is trained in paediatric first aid is invaluable. Our desired outcome was that through this our staff team would become more confident and have a refreshed and in-depth understanding with regards to paediatric first aid."*

*Cressington Manor*



Find out more and sign up at [www.milliesmark.com](http://www.milliesmark.com)  
call 01484 407070 or email [info@milliesmark.com](mailto:info@milliesmark.com)





# In early years, Quality Counts.

Reflect, review and improve your practice to the highest quality standards.

## Certification Mark

Quality Counts is the only externally assessed accreditation scheme in the UK and is available worldwide.

The full Certification Mark involves using the framework to critically evaluate practice against a set of standards developed by early years experts. The standards look at leadership practices, staff capabilities, activities, environments and the health and well-being of children.

You will receive the support of a mentor as you work through the audit and provide written evidence of your exceptional practice.

At the end of the Certification Mark process you will receive a full assessment through a blend of virtual and on-site visits.

### The benefits

- ↑ Demonstrate better outcomes for children at inspection
- ↑ Show parents and professionals your commitment to developing high quality practice for all children
- ↑ Stand out from the competition by promoting your quality award to parents
- ↑ Attract high quality staff to your setting
- ↑ Improve teamwork and communication.

**£1,038 for members and £1,236 for non-members**

Note - nurseries can set up a direct debit to pay for the Certification Mark.

# Quality Counts

Not yet ready for the full Certification Mark? Then start your preparation now:



## Online Audit and Review

If you need advice and support with self-evaluating the quality of service you provide then sign up to our online audit and review. Understand where you are now and what you need to do to reach the highest quality standards with feedback from an independent early years expert. You have 12 months access to this service and can upgrade to the Certification Mark at any point.

**£265 for members and £330.75 for non-members**

Upgrade to the Certification Mark from the Online Audit and Review for £852

**10% discount when you renew Quality Counts**

***“The process from start to finish was really clear. Quality Counts really has boosted staff morale especially since receiving the report. The assessor, Gillian, was absolutely fantastic. She made me feel comfortable and at ease when answering questions and discussing subjects.”***

*Little Chimps Day Nursery*

Find out more at [www.qualitycounts.org.uk](http://www.qualitycounts.org.uk) or call 01484 407070.  
You can sign up online at [www.ndna.org.uk/QualityCounts](http://www.ndna.org.uk/QualityCounts)

**Quality  
Counts**  
NDNA Certification

# NDNA Champions Programmes - England

Boost your team's confidence and skills in maths, literacy and SEND provision with NDNA's award-winning Champions programmes.



**Boost confidence and skills in maths with NDNA's award-winning Maths Champions programme.**

Maths Champions is a 12 months evidence-based online programme aimed at supporting staff to increase their knowledge and confidence in early maths, enabling them to create quality maths environments and enabling experiences which lead to improved maths outcomes for children. The programme is led by a Maths Champion and Deputy Maths Champion nominated by the setting, who will coach the whole staff team.

**Our 12 month programme includes:**

- One-to-one support with our maths early years expert
- Two bespoke maths courses developed by early maths expert, Sue Gifford
- Online coaching course
- Staff confidence and learning environment audits and action plans
- Core activities for all age groups
- Over 800 resources including 300 maths-related activities
- Live and recorded webinars.

The programme has been evaluated by external research partners.

**Studies show children involved made accelerated progress in maths over a 12 month period.**

**100% said their knowledge of supporting mathematical development had improved.**

**Member price £465**

Continuation fee £86

**Non-member price £1,205.50**

Continuation fee £105



**Increase support for children with SEND with our Championing SEND Programme.**

Championing SEND is a 12 months evidence based online programme aimed at supporting staff to increase their knowledge and confidence in supporting children with SEND, enabling them to create quality environments and enabling experiences which lead to improved outcomes for all children. The programme is led by a SEND Champion and Deputy Champion, nominated by the setting, who will coach the whole staff team.

**Our 12 month programme includes:**

- Two SEND courses for staff to develop their practice in relation to SEND
- Online coaching course
- Staff confidence and learning environment audits and action plans
- Core activities for all age groups
- A bank of resources related to supporting teaching, the environment and resources
- Live and recorded webinars.

This programme is designed to support the practice of the whole team and improve outcomes for all children with SEND and their families.

**We have supported over 1,743 Champions, including 124 SEND Champions.**

**97% found the confidence levels in their staff improved.**

**Member price £390**

Continuation fee £86

**Non-member price £495**

Continuation fee £105

To find out more and sign up, contact 01484 407070, email [champions@ndna.org.uk](mailto:champions@ndna.org.uk) or go to [www.ndna.org.uk/Champions](http://www.ndna.org.uk/Champions)





# Get ready for anything

Work smarter, not harder with Citation's all-in-one HR and Health & Safety support, delivered by people who really believe in your early years business.



**Documentation sorted for you** – including contracts, handbooks, and policies, and stored online in Atlas for you to distribute to your employees



**Tribunal and safety enforcement protection** – up to £1.5million a year



**24/7 expert advice line** – round the clock access to HR and Health & Safety experts



**Policies and procedures** – All the templates you need for total regulatory compliance



**Certified e-learning** – Hundreds of courses to quickly and easily train and upskill your people in all key areas



**Atlas** – our smart onestop business service hub



**ISO certification** – Stand out from the crowd with best-practice management Standards



**Fire risk assessments** – Fire safety made easy with annual fire risk assessment support

## Why us?



We have a **96%** success rate at tribunal\*



**90%** of our clients feel confident their business is protected†



**82%** are getting good value for money‡



And they're **16x** less likely to face an employment tribunal claim\*\*

## Let's get you ready for anything

Citation are here to help you save time, stress and money. From helping you complete the correct risk assessments and draft the right policies to helping you train your people, Citation are here to take the complication out of compliance.

Ready to get started with us? Just scan the QR code to get your free quote!





National Day Nurseries Association

# NDNA Membership

## Support when you need it most



### Giving you a stronger voice

Join our campaigns and be heard by MPs, policy makers and Local Authorities. Join forces with peers at free UK-wide NDNA network forums and work together on common goals relating to your local area.



### Improving practice

Book high quality training from NDNA. We can deliver to your team at your setting, through live virtual classrooms, or via our member-exclusive, low cost online training bundles.



### Keeping you more informed

Our regular events, email newsletters and membership magazine, Nursery News, make sure that you are always in the know.



### Saving you time

Download and use over 90 pre-written policy and procedure templates, giving you the security and reassurance that you are meeting all regulatory requirements.



### Expert advice for peace of mind

We can advise you on curriculum requirements, regulatory issues or inspections. Our legal helpline advises on legal matters, from employee issues, health and safety, or contracts with parents.



### Saving you money

We can save you money on nursery suppliers, day-to-day essentials, play resources and equipment, insurance, HR and health and safety advice, DBS checks and more.

Find your member benefits at [www.ndna.org.uk/MemberHub](http://www.ndna.org.uk/MemberHub) or to join, please visit [www.ndna.org.uk/Join-Us](http://www.ndna.org.uk/Join-Us)

For more information on any of our training and development programmes, call NDNA on **01484 407070** email [training@ndna.org.uk](mailto:training@ndna.org.uk) or visit [www.ndna.org.uk/Training](http://www.ndna.org.uk/Training)

### National Day Nurseries Association Head Office

National Early Years Enterprise Centre, Longbow Close, Huddersfield HD2 1GQ

### National Day Nurseries Association Scotland

SCVO Glasgow, Edward House, 199 Sauchiehall Street, Glasgow, G2 3EX

### National Day Nurseries Association Cymru

3 Connaught House, Riverside Business Park, Benarth Road, Conwy, LL32 8UB



@NDNAtalk @NDNAtalk /ndna.org.uk National Day Nurseries Association @NDNAtalk @NDNAtalk

YOU + NDNA = **\*Brighter thinking for early years**