

Disclaimer: Activities with children must always be risk assessed, including for allergies or choking. Children must always have adequate supervision. Resources and materials must always be appropriate for children's age and stage of development.

Nursery staff: Online safety awareness

The internet is a wonderful resource and embedded in our daily lives, we use it for work, socialising, hobbies, gaming, shopping, training, connecting with family and friends, etc.

Alongside the many benefits of the internet, it is important to be aware of the potential hazards and learn how to minimise the risks involved in accessing the internet.

These top tips for raising online safety awareness with your staff would be great for sharing at a staff meeting.



- Use strong passwords, change them regularly and don't have the same password for everything
- Ensure your phone is password protected so if you lose it no-one can access your private information
- Ensure you log out after using sites and regularly delete cookies so that devices do not retain password information
- If you use Twitter: choose the 'protect my tweets' option to enable you to decide who is able to follow you
- If you use Facebook: adjust your settings so that you have to approve others' posts, comments and images before they appear on your page
- If you use Snapchat: check your settings. The 'snap map' shows the whole Snapchat community your exact location, right down to the street. Put your profile onto 'ghost mode' so your location is not visible to others
- Go through your 'friends' or 'followers' lists and remove people you do not know
- Don't 'tag' or 'check in' to a location until you have returned. If you check in regularly when on weekly trips to the gym or restaurants, then somebody could identify your daily or weekly routine which could make you vulnerable
- If you open an email, follow a link or come across inappropriate content online, it is important that you report it to the Internet Watch Foundation (IWF). The IWF work internationally to make the internet a safer place and remove approximately 1,000 web pages every week with inappropriate content
- Never follow email links or share personal or financial details online unless they are from a trusted source. Contact the organisation via phone first if you are unsure. Banks will never ask for you financial details via email or text message

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- The above are just some tips to keep you safe online. Complete an online safety course to keep you fully up to date.

NDNA products to support you

- FREE online course: [Online Safety in Early Years](#)

Find more resources at www.ndna.org.uk/hub/myndna