



National Day Nurseries Association

★ Brighter thinking  
for early years

# Training & Development

## Supporting childcare practitioners to improve practice



[www.ndna.org.uk](http://www.ndna.org.uk)

# Contents

<b>Face to face training</b>	<b>4</b>
<b>Featured course:</b> Positive Behaviour in Early Years	<b>5</b>
<b>Face to face training courses</b>	<b>6</b>
<b>Live Virtual Classroom courses and webinars</b>	<b>8</b>
<b>Featured course:</b> Advanced Safeguarding	<b>10</b>
<b>Online training</b>	<b>11</b>
<b>Bundles</b>	<b>12</b>
<b>Online training courses</b>	<b>13</b>
<b>Publications</b>	<b>17</b>
<b>Featured publication:</b> Peer Observation - Developing Skilful Practitioners	<b>17</b>
List of publications (A-Z)	<b>18</b>
<b>Other products and accreditations</b>	<b>20</b>
Inspection support for your nursery business - Review of Quality Practice	<b>20</b>
Quality Counts	<b>21</b>
Millie's Mark	<b>22</b>
NDNA Champions Programmes	<b>23</b>



# High quality, flexible and affordable training for the early years

**National Day Nurseries Association (NDNA) is the membership association for day nurseries.**

We are here to give you the reassuring, expert advice and time-saving resources that allow you to focus on what you do best, caring for children in early years.

Our campaigning gives you a stronger voice and influence on issues critical to your business.

Our range of resources and services will help you to improve practice.

To find out more about NDNA membership and to join, please visit [www.ndna.org.uk/hub/join-us](http://www.ndna.org.uk/hub/join-us) or call the membership team on **01484 407070**.

NDNA is a leading national provider of training courses, publications and specialist services that will increase practitioners' knowledge in vital areas of childcare: such as safeguarding, working with babies, or maths and literacy.

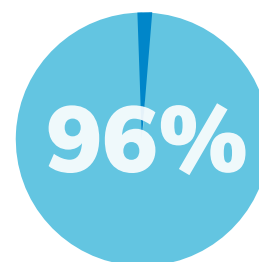
You will see in this brochure a range of training delivery methods, designed to meet your needs and budget. This includes face to face training at open events or at your setting, live virtual classrooms and webinars, as well as online courses that can be completed in your own time.

The brochure includes other specialist products, designed to help improve practice: from accreditation schemes in quality improvement and first aid, to helping with inspections and long term programmes to support maths, literacy and SEND children.

***“We run NDNA’s Brilliant Babies training annually for all staff working with children up to two years old and think it is invaluable. It ensures we remain compliant, whilst encouraging our team to promote development in new ways that they may not have considered before. Our trainer is very patient and thorough, giving an exceptional delivery. As an owner, I’ve found the training very simple to organise. We frequently work with NDNA throughout the year and can’t recommend them enough.”***

*Michele Davison, Angels on the Park*

We train over 40,000 childcare practitioners a year



of our learners rate our training as good or excellent

For more information visit [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources) or call **01484 407070** to book

# Face to face training



Our face to face training is suitable for early years practitioners, from entry level to leaders and managers. We can deliver training at your nursery, or you can attend one of our open courses.

The training will be delivered by one of NDNA's Associates, recruited for their expertise in the early years sector with many being former nursery owners, managers and inspectors.

Our associates can be available in the evenings or at weekends for inset day training.

See the list of courses over the page with information on half day or full day options, where applicable. Each course has a full description on our website. Visit [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources) or call **01484 407070** to book.

Prices correct at the time of printing.

## In-house training

Let NDNA come to you!

Contact us on **01484 407070** to find out more about training your team at your nursery.

The prices below include places for up to 16 delegates on a weekday. If you require more places or a quote for weekend delivery prices, please contact us.

### Prices (member/non-member)

**Half day (3 hrs) - from £545/£699**

**Full day (6 hrs) - from £755/£970**





## Positive Behaviour in Early Years

**Strategies to support and encourage positive behaviour in young children.**

- **Duration:** Full day
- **Who should attend:** Suitable for all early years practitioners working with children of all ages.
- **Level:** Intermediate

### What will I learn?

Regulatory bodies expect nurseries to have high expectations for children's behaviour, attitudes and personal development.

This course will provide a range of strategies to support positive behaviour. The training will help you to understand the reasons and triggers for behaviours that challenge, such as not sharing, biting and using inappropriate language. You will learn how to create a positive

behaviour environment and the strategies to use to effectively respond to common behaviours. The course also covers self-regulation, executive function and the importance of parental partnerships.

### Key topics:

- The expectations of the statutory guidance and regulatory bodies
- The impact of self-regulation, executive function and empathy in relation to behaviour
- Using focussed observation, analyse the cause of some behaviours that challenge
- Creating positive behaviour environments, including differentiation and staff approaches
- Strategies to support positive behaviour
- Conflict resolution and saying "sorry"
- The importance of strong parental partnerships.

*"We had the pleasure of completing the 'Positive Behaviour in Early Years' course. Our trainer had a vast knowledge base and made everyone feel at ease, aiding their confidence to contribute. The skills we learnt has enabled us to facilitate positive conversations in our team as well as grow valuable relationships with our children and their families."*

*Maria Currey, Phoenix Education Day Nursery Kent*



# Face to face training courses

The below courses are available for all nations, unless stated otherwise. The length of the course will be shown as HD or FD, representing half day or full day. For the full aims and objectives of each course, please see the face to face training page on our website [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

## Practitioner courses

### Autism Awareness in Early Years (HD)

Develop your knowledge and awareness of Autism Spectrum Disorder (ASD) to improve the experiences of children in your setting.

### Brilliant Babies - Working with Birth to Two Year Olds (FD)

Every interaction counts – provide the highest quality care to babies and toddlers.

### Communication & Interaction - Strategies for Children with SEND/ASN/ALN (FD)

Learn communication strategies for children with SEND/ALN/ASN.

### Developing Quality Outstanding Provision (FD)

Provide quality outdoor experiences for children.

### Developing Resilient Children (HD)

Increase practitioner confidence in supporting children's mental and emotional well-being.

### Observation, Assessment and Planning (FD)

Improve outcomes for children by making this professional skill central to your practice.

### Outdoor & Risky Play (HD)

Be confident your outdoor environment supports risky play.

### Positive Attachment (HD)

Strategies to support children to develop positive attachments.

### Positive Behaviour in Early Years (FD)

Strategies to support and encourage positive behaviour in young children.

### Self-regulation - Supporting Well-being (HD)

Strategies for helping children to regulate their own emotions and behaviour.

### Terrific Two Year Olds (FD)

A full day in-house training course for practitioners responsible for the care, education and development of two year olds.

## Manager/Leader courses

### Baby Room Leaders (HD)

Lead your team to high quality practice for babies and toddlers.

### Effective Team Leadership (FD)

For newly appointed team leaders or deputy managers about to be promoted, learn the fundamentals of people management.

### Induction, Supervision and Appraisal (HD)

A full induction for new staff and consistent supervisions are key components to improving staff performance and retention.

### Leadership and Management Training (FD)

We will equip you with the leadership and management skills needed to raise your setting's practice to outstanding levels.

### Supporting Staff Well-being and Resilience in Early Years (FD)

Strategies for nursery managers to improve the emotional intelligence and well-being of your team.

***“We have found NDNA’s Brilliant Babies and Outdoor and Risky Play courses to be very informative. The staff were very satisfied with the resources and course content. They came away feeling inspired and the courses helped bridge some of the gaps in their knowledge. After taking the courses, the team seem very motivated and their practice had most definitely improved.”***

*Caroline Marsden, Sunshine Day Nursery York*

See our face to face training page on our website: [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

## Courses specific to settings in England

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### **Advanced Safeguarding Training for Nursery Designated Safeguarding Leads (DSLs) (FD + online)**

This two-part training course will give you the skills to be a DSL in a nursery or early years setting and the ability to deliver safeguarding training to your team.

### **Basic Child Protection and Safeguarding Training for Early Years (HD or FD)**

Early years providers must train all staff in understanding safeguarding policy and procedures and ensure staff have up-to-date knowledge of safeguarding issues.

### **Characteristics of Effective Teaching and Learning (FD)**

Vital for lifelong learning – Embed the Characteristics of Effective Teaching and Learning in your setting.

### **Developing Outstanding Practice (FD)**

Raise your quality to outstanding – learn what steps you and your team need to take.

### **Expressive Arts and Design (HD)**

Develop children's artistic and cultural awareness to support their imagination and creativity.

### **EYFS Mathematics (HD)**

Learn how to deliver a fun and playful EYFS educational programme for mathematics.

### **Preparing for Your Ofsted Inspection (FD)**

Everything you need to get the best inspection outcome.

### **Quality Teaching in the Early Years (FD)**

Become an effective teacher to help children reach their full potential.

### **Revised EYFS 2021 (HD)**

Find out what the framework means for your practice. This course will help you prepare and plan to implement the EYFS framework 2021.

### **The Role of the SENCO (FD)**

This advanced level course outlines the key knowledge you need to carry out this role.



## Courses specific to settings in Wales

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### **Introduction to Recruitment and Selection (HD)**

Safer practice in recruitment means thinking about the welfare of the children at every stage.

### **Motivation and Employee Engagement (HD)**

Improve staff performance and morale through motivation and employee engagement.

### **Running a Successful Nursery Business (HD)**

This course will help you gain greater knowledge, skills and awareness around the principles of running a viable and sustainable nursery business.

### **Traumatic Situations (HD)**

Consider the implications for behaviour and the effects of traumatic situations on children, families and practitioners.

## Courses specific to settings in Scotland

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### **Curriculum for Excellence (HD)**

Discover best practice for implementing the Curriculum for Excellence.

### **Getting It Right For Every Child (HD)**

Put the national approach to improving the well-being of children and young people into practice.

### **How Good is our Early Learning and Childcare? (HD)**

Improve your self-evaluation through your understanding of the 'How Good is Our Early Learning and Childcare' document.

### **Listen to Me: Gathering Children's Views on Children's Tights (HD)**

Understand how to use your observational skills to show that children in your nursery understand and exercise their rights – including non-verbal children and babies.

See our face to face training page on our website: [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



# Live Virtual Classroom courses and webinars



Our Live Virtual Classroom (LVC) courses and webinars offer an immersive, interactive experience with a live trainer, without the need to travel. Participants can ask questions of the trainer and take part in group activities during the training.

We offer a regular calendar of courses to choose from. Courses are delivered through 90 minute live sessions with gap tasks between each session. For example, a four-module course is delivered across four 90 minutes sessions, spread over seven to ten days.

The courses have been written so that they are applicable to settings in England, Scotland and Wales, unless stated otherwise.

Prices correct at the time of printing.

## Practitioner courses

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### **ACE's - Supporting Children with Adversity - 1 module**

Strategies to support children who have had adverse childhood experiences due to the restrictions of the pandemic.

### **Autism Awareness in Early Years - 2 modules**

Develop your knowledge and awareness of Autism Spectrum Disorder (ASD) to improve the experiences of children in your setting.

### **Brilliant Babies - 4 modules**

Practitioners will learn how they can help babies make sense of the world around them through the highest quality care.

### **Building Your Nursery Curriculum - England - 1 module**

Strategies for developing a strong nursery curriculum.

### **Communication and Interaction for Children with SEND/ALN/ASN - 4 modules**

Support and promote speech, language and communication in early years children with SEND/ALN/ASN.

### **Covid Born Babies - 1 module**

Strategies to support babies and young children whose well-being and development may have been impacted by COVID-19.

### **Developing Quality Outdoor Provision - 4 modules**

Explore the benefits of learning outdoors on children's health, development and well-being.

### **Developing Resilient Children - 2 modules**

Increase confidence in supporting children's mental and emotional well-being.

### **Effective Team Leadership - 4 modules**

Become an effective team leader in your setting.

### **EYFS: Expressive Arts & Design - England - 2 modules**

Develop children's artistic and cultural awareness to support their imagination and creativity.

### **EYFS: Mathematics - England - 2 modules**

Learn how to put the EYFS educational programme for mathematics into practice across the 0-5 age range.

### **EYFS: Personal, Social and Emotional Development (PSED) - England - 2 modules**

Practitioners will learn the importance of PSED as a prime area of learning in young children.

### **Introduction to the New Curriculum in Wales - 2 modules**

Develop knowledge and understanding of the new Curriculum for Wales.

### **Observation, Assessment and Planning - 4 modules**

Improve outcomes for children by making this professional skill central to your practice.

### **Positive Attachment - 2 modules**

Strategies to support children to develop positive attachments following the restrictions of lockdown.

### **Positive Behaviour in Early Years - 4 modules**

Learn a range of strategies to support positive behaviour in early years settings.

### **Power of Play with Babies - 1 module**

Learn how to facilitate both child and adult-led play opportunities for babies.

### **Quality Interactions with Babies - 1 module**

Find best practice ideas and tools to provide high-quality interaction for babies in your care.

### **Revised EYFS 2021 - England - 2 modules**

This course will help you understand the key changes between the EYFS 2017 and the Revised EYFS 2021.

### **Supporting Children with SEND - England - 4 modules**

Improve early education experiences and outcomes for children with SEND.

### **Toddler Room Leader - 4 modules**

Lead your team to deliver high quality practice for toddlers.



## Manager/Leader courses



**Advanced Safeguarding for DSLs - England - 4 modules**  
Become a designated safeguarding lead and gain the skills to deliver safeguarding training to your team.

### **Baby Room Leader - 2 modules**

This will help nursery baby room leaders to drive high-quality practice within under twos provision at your setting.

### **Leadership and Management - 4 modules**

Learn the leadership and management skills needed to raise your setting's practice to outstanding levels with this series of webinars.

### **Preparing for Your Ofsted Inspection - England - 4 modules**

Discover everything you need to get the best Ofsted inspection outcome at your childcare setting.

### **The Role of the SENCO - England - 4 modules**

This advanced level course will give you the knowledge you need to meet the statutory requirements of the SEND Code of Practice.

### **Supporting Staff Well-being and Emotional Resilience - 4 modules**

Nursery managers will get strategies to improve the emotional intelligence and well-being of their team.

***“The Advanced Safeguarding for DSLs course offers a great balance of input and activity and covers all the relevant points.”***

*Kirklees Safeguarding Board*



### **Price list (member/non-member)**

- **Advanced Safeguarding - £131/£175**
- **4 modules - £82/£110**
- **2 modules - £53/£71**
- **1 module - £27/£36.50**

See our Live Virtual Classroom page on the website for course dates:

[www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



See our live virtual classroom and webinars page on the website for course dates:  
[www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources) or call 01484 407070 to book your place

## Advanced Safeguarding - England

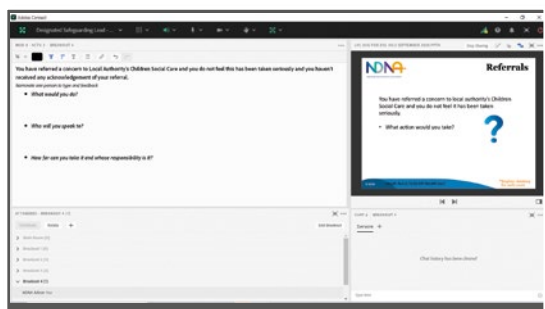
Gain the skills and ability to be a designated safeguarding lead and deliver safeguarding training to your team.

### Course details

This Live Virtual Classroom training consists of four x 90 minute modules that will be delivered one module at a time. The course will be completed over a period of two weeks with a gap task between each module.

The online Train the Trainer course is completed following the completion of the four LVC modules.

- **Duration:** Four x 90 minute modules and online training course
- **Who should attend:** Nursery professionals acting as the DSLs. Learners must complete a basic safeguarding course, such as NDNA's Safeguarding and Child Protection - An Introduction training, beforehand (see page 16).



### Sharing ideas:

Learners can be separated into online "breakout rooms" to complete group activities and then feedback via the chat function.

The LVC courses maintain the benefit of group learning that you can get from face-to-face courses by facilitating discussions and the sharing of ideas with fellow delegates.

### What you learn in part one of the course (abridged)

- The roles and responsibilities of the designated safeguarding lead
- Dealing with allegations against staff
- Strategies to support online safety for children, parents and staff
- Evaluate own practice in regard to safeguarding practices with a safeguarding audit.

### What you learn in part two of the course:

This course provides you with the practical skills and knowledge to train your team with the Basic Child Protection course (available once you have completed Train the Trainer course). Topics include:

- How to train a staff team
- The teaching and learning cycle
- Identifying barriers to learning and;
- How to download the training resources for your team.



# Online training



Train at a time and place to suit you

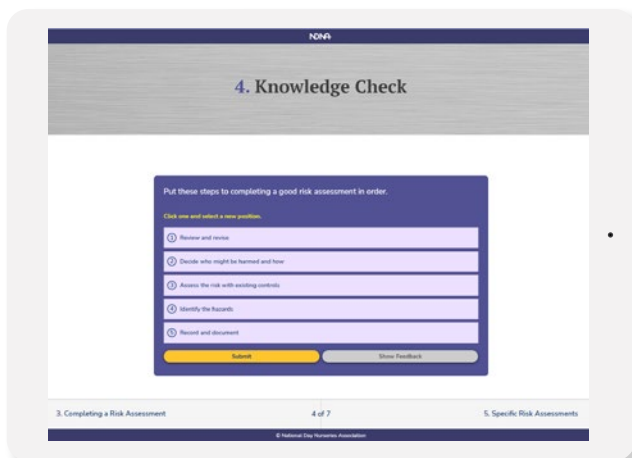
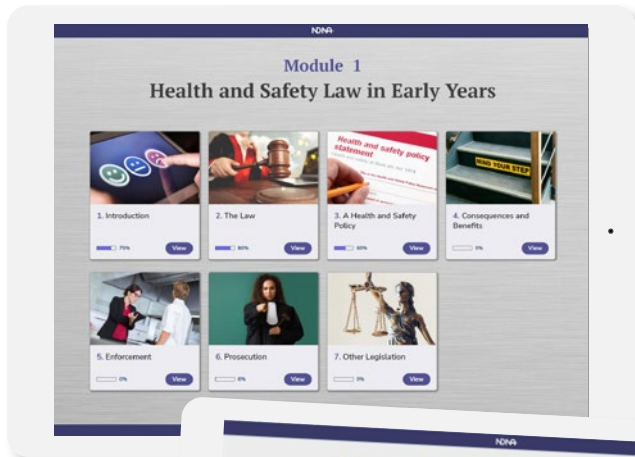
With quizzes, videos and sample templates, our interactive online courses are designed to embed learning. Each course includes knowledge checks along the way and upon successful completion, learners are awarded a certificate that can be used to demonstrate ongoing professional development.

## Online courses:

Courses are divided into modules and you can see your progress within each one. You have 180 days' access to each course. You can stop at any time and pick up where you left off.

## Online activities:

Learn more by completing activities during the course. We use a range of methods to keep learners engaged throughout the course through case studies, videos, drag and drop exercises and more.



Complete self-assessments at the end of each module to reinforce your knowledge.

Every learner gets a certificate upon completion of the training. You can download the certificate when you successfully pass the end of course quiz.





## Special offer bundles

Make huge savings on online training with our online courses bundles.

The member-exclusive bundles include over 35 course titles from the £16.50 to £28.99 range, bringing your costs down to as little as £5 per course. With no expiry date on your purchase, NDNA's online bundles are ideal for making long term savings on your training budget.

You will receive one enrolment key that identifies learners as working for your nursery. We will provide you with a report, detailing staff progress and achievement.

For more details please go to the website:  
[www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



National Day Nurseries Association

### 50 short courses for £125



### 25 courses for £300



### 50 courses for £500



### 50 Short Online Courses Bundle: £125

Access any of our bite-size short course range at a hugely reduced price, saving members £125 and non-members £100. Separate course bundles are available for each nation.

### 100 courses for £750



### 250 courses for £1,500



### 500 courses for £2,500



*“We have been using NDNA’s training programme since 2012, we then moved over to their training bundles in 2018. They are great and easy to use. The support team are always very quick at responding to questions and offering advice. We have been very happy with their service and will continue to use the training bundles for more years to come.”*

*Rachael Gurney, Head of Operations at Rainbow Day Nursery & Pre-School*

## FREE courses for members

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### Curriculum for Excellence - Scotland

Learn how to best implement the Curriculum for Excellence at your childcare setting.

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### Effective Financial Planning and Management

An introduction to financial planning and management for nursery owners and managers.

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### Effective Marketing and Promotion

Learn the most effective marketing methods that will help your nursery stand out in your local community.

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### Effective Leadership and Management

This free course will provide an overview of, and insight into, some key aspects of leadership and management in a nursery setting.

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### EYFS: Introduction to the EYFS 2021 - England

Learn the basics of the EYFS and begin your career in childcare.

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### Home Learning Environment

Learn how to support parents, helping them to create a positive home learning environment.

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### Introduction to Supporting Children with SEND - England

An introduction to business planning processes for nursery owners and managers.

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### Online Safety in Early Years

Learn a range of strategies and ideas to support online safety for children, staff and parents.

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### Strategic and Business Planning

An introduction to business planning processes for nursery owners and managers.

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### Supporting Well-being in the Early Years Workforce

Assess your own personal well-being and take appropriate steps to improve it.

## Bite-size short courses, only £5.25

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### Biting: Responding Sensitive

Learn how to address biting incidents appropriately and how to prevent such incidents in the future.

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### Continuous Provision

Further support children's learning by enhancing continuous provision areas at your setting.

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### How Good is our Early Learning and Childcare? - Scotland

Improve your self-evaluation through your understanding of the 'How Good is Our Early Learning and Childcare' document.

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### Intent, Implementation and Impact - England

Learn how to assess your practice against the terms in the Ofsted judgement area, 'Quality of Education.'

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### Pedagogy: An Introduction

Find out how different pedagogical approaches can help children achieve deeper learning.

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### Prevent Duty and Fundamental British Values - England

Understand your requirements under the Prevent Duty and promote fundamental British values appropriately.

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### Quality of Education - England

Learn how to meet the requirements of the 'Quality of Education' Ofsted inspection judgement area.

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### Realising the Ambition – Being Me - Scotland

Develop an overall understanding of the practice guidance "Realising the Ambition: Being Me."

## FREE - interactive myNDNA quizzes

A fun way for your team to test their knowledge on a range of different topics.

Visit [www.ndna.org.uk/hub/myNDNA](http://www.ndna.org.uk/hub/myNDNA)

Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

## Bite-size short courses, only £5.25 continued

### Risky Play - Wales

Understand the benefits of risky play to the life-long learning and development of children.

### SEND: Courageous Conversations

Tips and advice on how to conduct conversations on sensitive issues.

### SEND: Education, Health and Care Plans

Increase your knowledge of the education health and care needs, assessments and planning processes.

### SEND: Working with Parents

Build positive and trusting relationships with parents of children with SEND.

### The UN Convention on the Rights of the Child

Learn how to embed children's rights into everyday practice.

### Transitions: Supporting Children Through Change

Help children become resilient by supporting them through key transitional periods.



## Mandatory training courses - £9.00

### Level 2 Food Safety & Hygiene

Meet the legal and curriculum requirements for preparing, handling, cooking and serving food in the nursery.

### Level 2 Health & Safety

Meet the requirements of UK health and safety law with this course that covers all aspects within a nursery.

- 1 course - £9.00 each
- 10 courses - £7.50 each
- 25 courses - £6 each
- 50 courses - £5 each



## Childcare practice courses - £16.50

### Basic Child Protection - Scotland

Understand how to keep children safe with this Introduction to Child Protection (Scotland) course. This online course will give you extra reassurance and confidence in your practice to recognise signs of harm and protect children.

### Baby Room Leader

Lead your team to high quality practice for under two's.

### Characteristics of Effective Learning - England

Vital for lifelong learning, embed the Characteristics of Effective Learning in your setting.

### Exemplary Practice with Babies

Learn advanced strategies for working with babies.

Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



## Childcare practice courses - £16.50 continued

### Exemplary Practice with Three to Five Year Olds

Discover advanced strategies for pre-school room practitioners.

### Exemplary Practice with Toddlers

Learn advanced strategies for working with toddlers (one to two year olds).

### Exemplary Practice with Two Year Olds

Learn advanced strategies for working with two-year-olds.

### EYFS 2021: Supporting Birth to Two Year Olds - England

Increase your knowledge of how to effectively support birth to two year olds in their learning and development.

### EYFS 2021 - Supporting Three to Five Year Olds in the EYFS - England

Learn the standards providers must meet to ensure children learn, develop, stay safe and keep healthy.

### EYFS 2021: Supporting Two Year Olds in the EYFS - England

Provide the highest quality of care to two year olds in line with the EYFS 2021.

### Let's Look at Evaluative Practice and Impact Measurement

Reduce achievement gaps and improve quality by evaluating your practice.

### Let's Look at EYFS Progress Checks - England

Learn how to carry out EYFS progress checks for two year olds.

### Let's Look at Maths: Number

Help children learn their numbers from the very start.

### Let's Look at Maths: Shape, Space and Measure

This course will give you the skills to help young children's mathematical development, focussing on shape, space and measure.

### Let's Look at Phonics

A short introductory course that will give practitioners a basic understanding of phonics.

### Let's Look at Schemas

Understanding children's schematic behaviour is essential to supporting learning and development.

### Let's Look at Writing

Key skills and techniques to help children learn to write.

### Nurturing Well-being and Resilience for all Staff

Improve staff performance through strategies to support emotional intelligence and resilience.

### Physical Activity in Early Years

Understand the importance of physical activity in early years for children's healthy development.

### Quality Teaching in Early Years - England

Become an effective teacher to help the children at your setting reach their full potential.

### Safer Recruitment, Selection and Induction

Safely recruit and retain the best performing staff.

### Theories and Approaches in the Early Years

Learn about the theories and approaches to early years that practitioners use to support child developmenttelling skills.

## Childcare practice courses - £25.99

### Child Development 1: Speech and Language Skills\*

How to spot difficulties and what you can do to help.

### Child Development 2: Sensory Skills\*

Reduce incidents of adverse behaviour by enhancing sensory processing skills.

### Child Development 3: Motor Skills\*

Support children who are showing signs of difficulty with physical development.

### Child Development 4: Visual Perceptual Skills\*

Identifies difficulties and warning signs and promotes strategies to help children with visual perception skills.

### Child Development Courses Bundle

- Save 10% by buying all 4 of our EQUIP: Child Development Courses.

\*These courses are excluded from our main bundle offers.

Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

## Childcare practice courses - £25.99 continued

### Little Scientists Leading the Way

Inspire children to learn about the world through scientific experimentation.

### Managing Performance Through Effective Appraisal

Learning effective techniques for managing and improving staff performance.

### Maths: Making Maths Matter

Understand the basics and importance of maths in the early years.

### Maths: Maths in Early Years for England

This is a higher level course for experienced practitioners and graduates.

### Maths: Mini Maths Explorers - Outdoors Challenge

Mud, the park, or the woods - outdoor activities that help children learn maths.

### Outstanding Practice

Find out how to take your practice to outstanding levels of quality.

### Promoting Positive Behaviour

Techniques to promote positive behaviour and address challenging behaviour.

### SEND - Supporting Children with SEND

This course gives practitioners a clear and basic understanding of how to identify a child with SEND.

### Vocabulary and Early Language Skills

Learn how to support children's vocabulary and early language skills.

***NDNA is always developing new products and courses to meet the needs of the sector, so please keep an eye on our website for new titles and topics.***

## Accredited courses - £28.99



### Plan, Lead and Review Play Opportunities\* (CACHE L3)

Learn how to plan challenging and enjoyable experiences for your nursery children (England only).

### Promoting Personal, Social and Emotional Development\* (CACHE L3)

Help children to become self-confident, make strong relationships and manage their feelings (England only).

### Safeguarding and Child Protection - An Introduction (Accredited by Qualifi) - England

Understand safeguarding policy and procedures and gain up-to-date knowledge of safeguarding issues.

### Understand the Value of Play in Early Years\* (CACHE L3)

Understand what play means and its role in children's development (England only).

\*These courses are excluded from our main bundle offers



Courses are for all nations, unless specified. To see the full course details and a preview of each course, please go to the website, via [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

# Publications



NDNA offers a range of publications as essential guides on topics from Recruitment and Selection to Peer Observation.

Many of our publications come with time-saving templates for you to use at your setting, whether job descriptions, appraisal forms or continuous provision planning documents.

See the website for full details on each publication, including contents page and sample chapters:  
[www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



## FEATURED PUBLICATION

### Peer Observation - Developing Skilful Practitioners

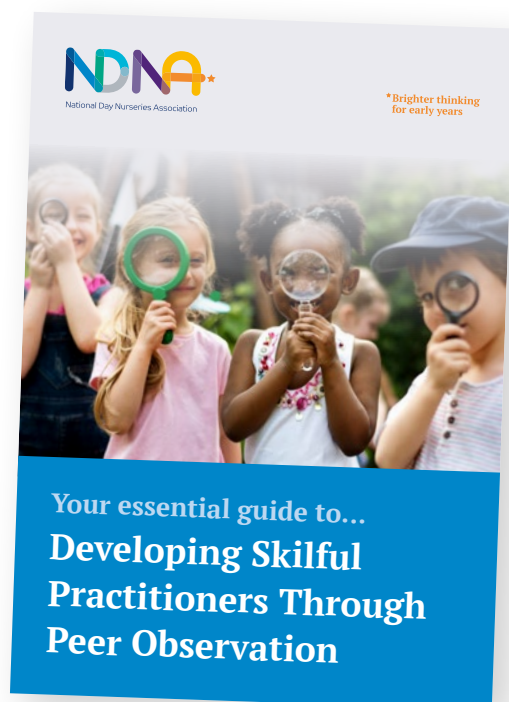
This guide will provide you with information about why peer observations are important.

#### What will I learn?

Peer observations are a valuable way to ensure quality interactions consistently take place by all members of the staff team.

They formalise observations made by peers who are working alongside one another on a day-to-day basis. Effective, well-organised and structured peer observations enable staff to gain feedback that identifies key strengths, areas for development and/or further training needs.

With the purchase of this publication you will also have access to sample templates to download.



#### Key topics and chapters

- The importance of peer observation
- Methods of peer observation
- Seven steps to observing
- How to score the questions
- Five peer observation templates
- Example observations.

Example template for peer observation



**Template: Peer observation 1**  
**Children's activities**

Observation checklist
<ul style="list-style-type: none"><li>• Choose a group of practitioners and children to observe</li><li>• Answer the questions at the top of the page opposite</li><li>• When you are ready to start observing, make a note of the time and watch your group for five minutes</li><li>• Do not answer any of the questions until the end of the five minute observation period</li><li>• Make notes in the spaces provided as you observe</li><li>• At the end of the five minute observation period, answer each of the 16 questions.</li></ul>
Scores depend on how often you saw the observed behaviour during your five minute observation.
5 = This happened for the whole five minutes
4 = This happened for almost the whole five minutes
3 = This happened sometimes during the five minutes
2 = This happened occasionally during the five minutes
1 = This never happened during the five minutes





### Accident Forms

A5 publication £8.75 M £10.95 NM

Keep an accurate record of accidents in your nursery with these accident forms, including carbon copies. A bilingual version of this publication is available for Wales members.



### Birth to 5 Matters

A4 publication £8.95 M & NM

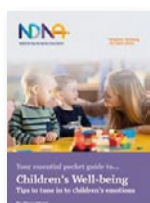
Guidance to support the introduction of the Revised Early Years Foundation Stage in England in 2021.



### Brilliant Babies

A5 publication £15.50 M £18.75 NM

Form secure attachments with babies and give them the best start on their development journey.



### Children's Well-being

A5 publication £13.50 M £16.75 NM

Get tips to tune into children's emotions and increase levels of well-being.

### Citation

### Citation Safety Poster Pack of 3

£16 M £23 NM / Individual £11.50 M £14 NM

Ensure the safety of the children and staff within your setting with Citation's A3 professionally laminated health and safety posters pack, including: Fire Safety, Control of Substances Hazardous to Health (COSHH) and Manual Handling.



### Early Years Foundation Stage - Statutory Framework

A5 publication £5.25 M & NM

New Revised Statutory Framework for the Early Years Foundation Stage (EYFS) 2021, professionally printed and bound.



### Effective Inductions

A4 publication £20.95 M £26 NM

Effective inductions result in improved staff competency, better staff retention and continuity of care for children in your setting.



### EYFS - Development Matters 2020

A5 publication £6.25 M & NM

Early Years Foundation Stage - Development Matters September 2020.



### EYFS Pack 2021

£19.95 M & NM

Get all four EYFS books in this pack for a discounted price.



### EYFS - Progress Check at Age Two

A5 publication £4.95 M & NM

This non-statutory guidance is for early years practitioners working with children aged between two and three.



### Home Learning

A5 publication £12.50 M & £15.50 NM

This guide provides strategies to support your children and parents with their home learning environment.

### KEY:

M = member price and NM = non-member price

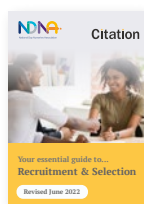
See the website for full details on each publication, including contents page and sample chapters. [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)



### **Nature Play - Inspiring Outdoor Approaches**

A5 publication £12.50 M £15.50 NM

Help all children experience nature and benefit from the outdoors with our 'Nature Play - Inspiring Outdoor Approaches' publication.



### **Recruitment and Selection**

A4 publication £31.75 M £93.50 NM

The advice in this book will help you recruit high quality and committed staff.



### **Ofsted Inspection: A Step by Step Guide**

A4 publication £9.95 M £13 NM

Prepare for your next nursery Ofsted inspection with confidence using NDNA's step-by-step guide.



### **Starting Your Nursery**

A4 publication £26 M £34.95 NM

Starting a nursery business can be daunting. Open your nursery confident that it will be a successful business with our 'Starting Your Nursery' publication.



### **Planning in the Here and Now**

A5 publication £10.50 M £13.50 NM

Give your nursery children new, individual learning experiences through spontaneous planning with this 'Planning in the Here and Now' publication.



### **Supervisions and Appraisals**

A4 publication £18.75 M £20.95 NM

Improve staff performance through effective supervision and appraisal.



**COMING SOON** - New titles are added throughout the year.

Please check our website for latest products. [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

# Review of Quality Practice

## What is included:

NDNA offers an independent review of quality practice to help settings ensure the highest quality of practice across their provision. Each visit is carried out by an independent advisor who will spend time in your provision looking at all aspects of your practice.

Review visits include:

- A pre-visit telephone discussion to plan the review visit activities
- A learning walk
- Observations of practice and discussions with staff members
- Conversations with staff with key lead roles, such as SENCO, child protection lead person.
- Interview with parents and carers
- Interview with the manager
- Ideas and strategies to develop practice, shared on the day
- End of visit feedback on the setting's strengths and areas to develop
- A written report with detailed feedback from the visit.

We can also provide bespoke visits for providers who may have experienced negative feedback from a regulatory body visit, or those that want to focus on a specific area of their practice.

Bespoke visits may focus on:

- One specific area of practice such as the baby room or outdoor environment
- Support with planning and creating an action plan to meet any regulatory recommendations or actions
- Advice on practice or statutory requirements
- A review of your evaluation procedures to advise how they can be strengthened following your inspection outcomes
- Communicating and engagement with parents
- Business consultancy.



## The benefits of a review of quality practice visit include:

- An opportunity for all staff to experience an independent external evaluation of practice across your provision
- Evidences the impact of your approach to reflective evaluation and continuous improvement
- Empowers practitioners to review and develop their own practice
- Demonstrates to parents and professionals the setting's commitment to developing high quality practice for all children
- Provides a comprehensive review of practice, giving practical ideas and strategies to further develop quality, tailored to your settings individual needs.

## Prices for review of quality practice visits are:

### Full day visits for nurseries

Members - £1,014

Non-members - £1,266

Find out more on the NDNA website at [www.ndna.org.uk/hub/training-resources/](http://www.ndna.org.uk/hub/training-resources/)

*“I wanted an honest, workable opinion from a professional who had in-depth knowledge of Ofsted expectations and that’s exactly what I got. Unlike Ofsted, I was offered advice there and then as to possible improvements which led to honest and open communication. A worthwhile experience for me and my staff who were left feeling empowered to make positive changes.”*

*Christina Smith, Tina’s Tots Leeds*



# In early years, Quality Counts.

Reflect, review and improve your practice to the highest quality standards.

## Certification Mark

Quality Counts is the only externally assessed accreditation scheme in the UK and is available worldwide. The full Certification Mark involves using the framework to critically evaluate practice against a set of standards developed by early years experts. The standards look at leadership practices, staff capabilities, activities, environments and the health and well-being of children. You will receive the support of a mentor as you work through the audit and provide written evidence of your exceptional practice.

At the end of the Certification Mark process you will receive a full assessment through a blend of virtual and on-site visits.

### The benefits

- ⬆ Demonstrate better outcomes for children at inspection
- ⬆ Show parents and professionals your commitment to developing high quality practice for all children
- ⬆ Stand out from the competition by promoting your quality award to parents
- ⬆ Attract high quality staff to your setting
- ⬆ Improve teamwork and communication.

**£940 for members and £1125 for non-members**

Note - nurseries can set up a direct debit to pay for the Certification Mark.

# Quality Counts

Not yet ready for the full Certification Mark? Then start your preparation now:



## Online Audit and Review

If you need advice and support with self evaluating the quality of service you provide then sign up to our online audit and review. Understand where you are now and what you need to do to reach the highest quality standards with feedback from an independent early years expert. You have 12 months access to this service and can upgrade to the Certification Mark at any point.

**£240 for members and £300 for non-members**

Upgrade to the Certification Mark from the Online Audit and Review for £835

*“Quality Counts has given the staff team a real morale boost and a chance to celebrate how hard they all work to make it a place where children have fun and thrive. The whole process enabled the staff to work together and really unpick the environment, working practices and what our strengths and weaknesses were. As NDNA members, we’d like to say a big thank you for your continued support.” Milby Nursery*

Find out more at [www.qualitycounts.org.uk](http://www.qualitycounts.org.uk) or call 01484 407070.  
You can sign up online at [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

**Quality  
Counts**  
NDNA Certification

# Millie's Mark



## The 'gold standard' accreditation for paediatric first aid in early years

Millie's Mark goes beyond legal requirements, requiring 100% of staff working directly with children to be qualified in paediatric first aid. It goes much further than this however, as childcare settings must demonstrate that the learning is kept alive and in the forefront of practitioners' minds, so they are confident, ready and capable should an emergency occur. Achieving Millie's Mark provides reassurance for parents that all childcare practitioners know what to do in a paediatric first aid situation, and acknowledges that children's safety is at the heart of your practice.

### Eligibility criteria

To apply for Millie's Mark, you must:

- Have 100% of staff working directly with children holding a paediatric first aid certificate (Millie's Mark does not have a preferred supplier for paediatric first aid training)
- Agree to let a Millie's Mark assessor visit with one day's notice
- Declare any serious incidents, accidents or deaths in the nursery and provide information about measures taken.

Nurseries, childminders, pre-schools and nursery schools can all apply for Millie's Mark accreditation.

**£230 + VAT for childminders and providers with 1-14 staff members**

**£280 + VAT for providers with 15-29 staff members**

**£330 + VAT for providers with over 30 staff members**

### Accreditation process

The process takes from three to six months and accreditation lasts for three years. You must complete a training matrix, audit of practice and risk assessment and upload a floor plan and copies of all paediatric first aid certificates to the online portfolio. There is also a staff confidence audit to identify any areas where staff are less confident.

A mentor gives support throughout the process. Your evidence is fully assessed online with a sample of settings subject to a spot check nursery assessment visit. The final stage is the Millie's Mark panel who decide, based on the evidence, to award or refer. Settings awarded Millie's Mark will receive a certificate and be promoted on the website.

***"The changes in our accident/incident reporting processes have had a positive impact within the nursery, allowing us to more quickly and accurately note any contributing factors and plan/action mitigations to reduce further accidents/incidents."***

***Drumfork Nursery and Family Centre***



Find out more and sign up at [www.milliesmark.com](http://www.milliesmark.com)  
call 01484 407070 or email [info@milliesmark.com](mailto:info@milliesmark.com)



# NDNA Champions Programmes - England

Boost your team's confidence and skills in maths, literacy and SEND provision with NDNA's award-winning Champions programmes - supporting over 784 Champions.



**Boost confidence and skills in maths with NDNA's award-winning Maths Champions programme.**

Maths Champions is a 12 months evidence based online programme aimed at supporting staff to increase their knowledge and confidence in early maths, enabling them to create quality maths environments and enabling experiences which lead to improved maths outcomes for children. The programme is led by a Maths Champion and Deputy Maths Champion nominated by the setting, who will coach the whole staff team.

**Our 12 month programme includes:**

- One-to-one support with our maths early years expert
- Two bespoke maths courses developed by Early Maths Expert, Sue Gifford
- Online coaching course
- Staff confidence and learning environment audits and action plans
- Core activities for all age groups
- Over 800 resources including 300 maths-related activities
- Live and recorded webinars.

The programme has been evaluated by external research partners.

**Studies show children involved made accelerated progress in maths over a 12 month period**

**100% said their knowledge of supporting mathematical development had improved**

**Member price £420**

Continuation fee £78

**Non-member price £520**

Continuation fee £100



**Boost literacy in children throughout your setting with our Literacy Champions Programme.**

Language and Literacy champions is a 12 months evidence based online programme aimed at supporting staff to increase their knowledge and confidence in supporting children with communication, language and literacy, enabling them to create quality environments and enabling experiences which lead to improved outcomes for all children. The programme is led by a Language and Literacy Champion and Deputy Champion nominated by the setting, who will coach the whole staff team.

**Our 12 month programme includes:**

- Online courses for staff to develop their practice in relation to communication, language and literacy
- Online coaching course
- Staff confidence and learning environment audits and action plans
- Core activities for all age groups
- A bank of resources related to supporting teaching, the environment and resources.
- Live and recorded webinars.

This programme is designed to support the practice of the whole team, and improve outcomes for all children with communication, language and literacy and their families.

**Member price £420**

Continuation fee £78

**Non-member price £520**

Continuation fee £100



**Increase support for children with SEND with our Championing SEND Programme.**

Championing SEND is a 12 months evidence based online programme aimed at supporting staff to increase their knowledge and confidence in supporting children with SEND, enabling them to create quality environments and enabling experiences which lead to improved outcomes for all children. The programme is led by a SEND Champion and Deputy Champion nominated by the setting, who will coach the whole staff team.

**Our 12 month programme includes:**

- Two SEND courses for staff to develop their practice in relation to SEND
- Online coaching course
- Staff confidence and learning environment audits and action plans
- Core activities for all age groups
- A bank of resources related to supporting teaching, the environment and resources.
- Live and recorded webinars.

This programme is designed to support the practice of the whole team, and improve outcomes for all children with SEND and their families.

**We have supported over 220 SEND Champions**

**97% found the confidence levels in their staff improved**

**Member price £420**

Continuation fee £78

**Non-member price £520**

Continuation fee £100

To find out more and sign up, contact 01484 407070, email [champions@ndna.org.uk](mailto:champions@ndna.org.uk) or go to [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)





National Day Nurseries Association

# NDNA Membership

## Support when you need it most



### Giving you a stronger voice

Join our campaigns and be heard by MPs, policy makers and Local Authorities. Join forces with peers at free UK-wide NDNA network forums and work together on common goals relating to your local area.



### Improving practice

Book high quality training from NDNA. We can deliver to your team at your setting, through live virtual classrooms, or via our member-exclusive, low cost online training bundles.



### Keeping you more informed

Our regular events, email newsletters and membership magazine, Nursery News, make sure that you are always in the know.



### Saving you time

Download and use over 90 pre-written policy and procedure templates, giving you the security and reassurance that you are meeting all regulatory requirements.



### Expert advice for peace of mind

NDNA can advise you on curriculum requirements, regulatory issues or inspections. Our legal helpline advises on legal matters, from employee issues, health and safety, or contracts with parents.



### Saving you money

We can save you money on nursery suppliers, day-to-day essentials, play resources and equipment, insurance, HR and health and safety advice, DBS checks and more.

Find your member benefits at [www.ndna.org.uk/hub/member-hub](http://www.ndna.org.uk/hub/member-hub)  
or to join, please visit [www.ndna.org.uk/hub/join-us](http://www.ndna.org.uk/hub/join-us)

YOU + NDNA = ★Brighter thinking for early years

For more information on any of our training and development programmes, call NDNA on 01484 407070  
email [training@ndna.org.uk](mailto:training@ndna.org.uk)  
or visit [www.ndna.org.uk/hub/training-resources](http://www.ndna.org.uk/hub/training-resources)

### National Day Nurseries Association

National Early Years Enterprise Centre, Longbow Close, Huddersfield HD2 1GQ

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