

# booking form

## don't miss out... book now!

To book a marketing opportunity with NDNA, simply complete the form below or contact:  
Julie Bower, Senior Marketing Manager, NDNA  
t: 01484 40 70 68, f: 01484 40 70 60, e: [julie.bower@ndna.org.uk](mailto:julie.bower@ndna.org.uk)

Please complete in block capitals and fax back to NDNA on 01484 40 70 60.

Organisation: \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Tel/fax: \_\_\_\_\_

Email: \_\_\_\_\_

Marketing opportunity: include size & date where necessary

Total cost: \_\_\_\_\_ PO number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Terms and conditions:**

1) Invoice will be issued once booking form is received—payment is due within 30 days of invoice date and must be paid in full before the activity commences. 2) NDNA reserves the right to charge interest on overdue accounts at 5% above LIBOR. 3) All cheques should be made payable to National Day Nurseries Association and sent to the NDNA head office address. 4) Cancellations will only be accepted at NDNA's discretion—minimum of 30 days notice required before the activity. 5) Due to variances in the print process NDNA cannot guarantee to match colours exactly. 6) NDNA reserves the right to reject any advertising/marketing copy at any stage, this shall not be deemed in breach of contract. 7) Once a booking has been made, it is the advertiser's responsibility to supply the final advert/insert before the published deadline. 8) An advertisement that cannot run because of late supply will be charged at full rate. 9) NDNA can accept no liability for any loss or damage caused by error or inaccuracy in the printing or omissions of any advertisement. 10) Orders containing restrictions, or specifying position, facing or other requirements may be accepted and inserted but such restrictions or specifications are at NDNA's sole discretion. 11) Employees of any business are deemed to be authorised to sign this order on behalf of their employer and the departure of the employee from the business does not affect the liability of the employer to pay the sums stated when invoiced for the said sums.